

**RICE LAKE AREA SCHOOL DISTRICT
BOARD OF EDUCATION
30 Phipps Avenue
Rice Lake, WI 54868**

Policy and Legislative Advocacy Committee Minutes

**Tuesday, May 23, 2023
5:30 PM
Board Room at Administration Office**

MINUTES

- I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
- II. **ROLL CALL:** Present – Committee Members: Don Cuskey, Phil Henkel, Keven Jensen, Dianne Koser
Absent- NA
District Staff –Randy Drost, District Administrator
Others: NA
- III. **STATEMENT OF NOTICE:** Randy Drost announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.
- IV. **Approval of Minutes from Tuesday, April 25, 2023 [action]:** Phil Henkel and Don Cuskey motioned to approve the meeting minutes from Tuesday, April 25, 2023. All present voting yes. Motion approved.
- V. **LEGISLATIVE ADVOCACY UPDATE:** The committee discussed the following items:
- Phil’s comments from last night
 - State budget development
- VI. **REVIEW THE FOLLOWING:** The committee reviewed the following policies:

Policy	Title
Policy #211	Administration Code of Ethics (review): The committee reviewed the current policy. Item #2 will be revised to read, <i>“Obey local, state and national laws; hold themselves to high ethical and moral standards, and give loyalty to their representative republic country and to the cause of democracy and liberty.”</i> An item #10 will be added to read, <i>“Respectfully interact with those the administrator deals with and recognize the administrator serves at the pleasure of the public via the Board of Education.”</i> The committee recommended the revised policy go to the full board as a first reading.
Policy #222	Administrative Contracts (revise): The committee reviewed the revised policy. The crossed out language on page 2 will be added to the beginning of the fourth paragraph on page 1.

Policy	Title
	The committee recommended the revised policy go to the full Board as a first reading.
Policy #222.1	Administrator Compensation Plans (recommended delete): The committee reviewed the current policy. The committee recommended the current policy go to the full Board as a first reading for possible deletion.
Policy #230	Administrative Personnel Position Descriptions (review): The committee reviewed the current policy. In the second paragraph, the word “wishes” will be revised to read, “expects”. The committee recommended the revised policy go to the full Board as a first reading.
Policy #240	Supervisory Personnel Position Descriptions (review): The committee reviewed the current policy. There were no recommended revisions. The committee recommended the current policy go to the full board as a first reading.
Policy #251	Organization for Administrative Purposes (review): The committee reviewed the current policy. It was requested that a current organizational chart be added as an exhibit and be included in future Board orientation materials.
Policy #253	Policy Implementation (review): The committee reviewed the current policy. The committee recommended the reviewed policy go to the full board as a first reading.
Policy #253.1	Development of Administrative Rules (revise): The committee reviewed the revised policy. The first paragraph will be revised to read, “ <i>Administrative rules shall be developed, and submitted to the Board of Education for approval by the District Administrator. They must in all respects be consistent with applicable Board of Education policies and legal requirements.</i> ” The second paragraph will be eliminated. The committee recommended the revised policy go to the full Board as a first reading.
Policy #260	Temporary Administrative Assignments (revise): The committee reviewed the revised policy. The second paragraph will be revised to read, “ <i>In the event of an unexpected vacancy in any administrative or supervisory position, the District Administrator shall make appropriate interim arrangements for the performance of the duties and responsibilities of the position, subject to Board of Education review.</i> ” The committee recommended the revised policy go to the full Board as a first reading.

Policy	Title
Policy #270	Administrator/School District Reports (review): The committee reviewed the current policy. The committee recommended the current policy go to the full Board as a first reading.
Policy #352.1	School Volunteers (revise): The committee reviewed the revised policy. Item #1 on page 1 will be replaced with the crossed out language in the last paragraph of page 3. The committee recommended the revised policy go to the full Board as a first reading.
Rule #352.1	Procedures for Use of Volunteers in Schools (revise): The committee reviewed the revised rule. Three bullets will be added under item #6 to include the crossed out items #1-3 on page 2. The committee recommended the revised rule go to the full Board as a first reading.
Exhibit #352.1	Volunteer Commitment and Confidentiality Statement (review): The committee reviewed the current Exhibit. The second sentence of the first paragraph will be revised to read, <i>"We truly appreciate your willingness to serve."</i> The form on page 2 of the exhibit will be made into an Exhibit (2). The committee recommended the revised Exhibit (1) and new Exhibit (2) go to the full Board as a first reading.
Policy #411.2	Accommodation of Student's Religious Beliefs (revise): The committee reviewed the revised policy. The committee recommended the revised policy go to the full Board as a first reading.
Rule #411.2	Accommodation of Student's Religious Beliefs Procedures (new): The committee reviewed the new rule. The second sentence under item #4 will be revised to read, <i>"Excluding unexpected emergencies and conflicts that cannot reasonably be identified in advance, a request for an accommodation shall be submitted (generally, in writing) at least one day in advance of the date of the exam or the due date of any other academic requirement."</i> The committee recommended the new rule go to the full Board as a first reading.
Policy #940	Naming School District Facilities (review): The committee reviewed the current policy. A fifth bullet will be added to read, <i>"The name must reflect community and neighborhood standards."</i> Also, one more paragraph will be added at the end of the policy to read, <i>"The Board of Education reserves the right to limit any time frame for sponsorship and naming rights."</i> The committee recommended the revised policy go to the full Board as a first reading.

Policy	Title
Rule #940	<p>Procedures for Naming Major Facilities (review): The committee reviewed the current rule. Item #6 will be revised to include the additional facilities of the following: Dairy State Bank Stadium; Friess Family Community Campus; Lakeview Baseball Field; and River Doc Nature Conservancy.</p> <p>The committee recommended the revised rule go to the full Board as a first reading.</p>

VII. **OTHER:** NA

VIII. **Next Meeting:** The next meeting is scheduled for Tuesday, June 27, 2023 at 5:30 p.m. in the Board Room at the Administration Office.

- **Upcoming Policies for review:** Policies that are up for review at the next committee meeting include the following:
 - Policy #810, School-Community Relations Goals
 - Policy #811, Freedom of Speech/Expression
 - Policy #812, Parent/Guardian Involvement
 - Policy #820, Public Information Program
 - Policy #821, School Meetings
 - Policy #822, News Media Relations
 - Rule #822, News Media Relations Guidelines
 - Policy #822.1, Press Coverage at Board Meetings
 - Policy #830, Use of School Facilities
 - Rule #830, Use of School Facilities Regulations
 - Policy #830.1, Memorials and Funerals
 - Policy #832, Loitering or Causing Disturbances
 - Policy #851, Advertising and Promotions
 - Rule #851, Advertising Guidelines
 - Policy #871, Public Complaints about Personnel
 - Rule #871, Procedures for Handling Complaints about Personnel
 - Policy #872, Public Complaints about Educational Materials
 - Policy #880, Relations with Community/Governmental Organizations
 - Policy #881, Relations with School-Community Associations
 - Policy #882, Relations with Law Enforcement Agencies
 - Policy #883, Relations with Fire Department
 - Policy #890, Relations with Educational Agencies
 - Policy #893.1, Student Teachers and Interns
 - Policy #896, Relations with Area, State, Regional, and National Associations

IX. **ADJOURN:** A motion to adjourn was made at 6:55 p.m. by Don Cuskey and seconded by Phil Henkel.

Minutes respectfully submitted by Randy Drost.